



Fulton County Child Advocacy Center

818 Pollard St., SW, Suite 301, Atlanta, GA 30315

Job Description

Position: Clinical Program Director
Reports To: Executive Director
Exempt
Revision Date: 11/1/06
Salary Range: Commensurate with Experience

Responsibility Summary: Ensure that all child victims and their non-offending family members receive appropriate mental health, case management and advocacy services. The Clinical Program Director will supervise delivery of mental health services to abused children and their non-offending caretakers; oversee the development and maintenance of the Network of Treatment Providers and manage program policies and procedures and participate in on-going development and evaluation. The Clinical Director will incorporate the value of culturally competent practice at all levels of clinical and follow-up interventions.

Primary Responsibilities:

- Implement policies and procedures for all clinical services provided.
- Oversee the development and maintenance of the Network of Treatment Providers.
- Oversee and supervise the mental health component of the FC CAC. Includes Individual, Group, Art and Crisis intervention services designed to reduce fear, support disclosure, and resolve trauma related issues.
- Responsible for program management and statistical evaluation.
- Develop and supervise long-term follow-up.
- Provide and supervise treatment services at FC CAC, including individual, family and group therapy.
- Participate in supervision, professional development and on-going training of FC CAC clinical staff and interns.
- Oversee, supervise and coordinate Forensic Support Services for child victims of sexual and physical abuse, including intake, interviewing, advocacy, and training.
- Serve as a liaison between the clinical staff and the FC CAC administration and MDT team co-located at the FC CAC.
- Serve as the Multidisciplinary Team Coordinator for the FC CAC.
- Provide case related psychological consultation to Multi Disciplinary Team as needed.
- Supervise the preparation, coordination and hosting of MDT meetings held at the FC CAC.
- Supervise the maintenance and training of the Fulton County Team Case Tracking Software Program (CACTIS)

Discretion: The Clinical Program Manager acts with a high-level range of discretion and independent decision making.

Qualifications: LCSW or Ph.D. Georgia Licensure Required. Minimum of 5-10 years of management and supervisory experience. Strong team building, problem solving, organizational and writing and oral communication skills are necessary. Demonstrated awareness of multiple cultures and the cultural impact of the delivery of services a must. Knowledge of Fulton County courts, Metro Atlanta area social service system and victim's rights necessary.

Contact: Janet A. Tharp, Executive Director, (fax) 404-584-6510 or email: janett@fultoncountycac.org